



## Develop Your Municipality's Asset Management Program with AIM Network's Online Training Program

[Register now](#) for AIM Network's online training program to develop a complete asset management program in 28 - 32 weeks. The program consists of five courses that are best taken as a series:

1. AM Policy and AM Roadmap
2. Level of Service Assessment
3. Risk Assessment including Climate Adaptation Assessment
4. Asset Management Culture and Managing Your Data
5. Capital Plan and Engaging Council (Risk and LoS Course Pre-Requisites)

The program incorporates climate change planning considerations throughout and includes a specific module on climate adaptation based on the Federation of Canadian Municipalities Guideline for Climate Adaptation.

**Program cost:** Full Program: \$1000 + HST. Individual Courses: \$250 + HST

### What to Expect in Each Course

- ✓ Short, explanatory videos that can be viewed on your own time
- ✓ 6 – 8 weeks to complete each course, expected level of effort is 1 – 2 hours per week
- ✓ Free tools and templates to build your asset management program with your data, tailored to your asset management needs
- ✓ Weekly, live chats for technical support led by the AIM Network team (optional). These chats also enable participating municipalities to learn from other participants in the region.
- ✓ Municipalities are encouraged to involve their whole asset management team

### Course Outcomes (Click Titles for Detailed Descriptions)

#### 1. [AM Policy and AM Roadmap \(Open Now!\)](#)

- ✓ Create an asset management policy that can be taken to council at the end of the course
- ✓ Understand how policy principles are applied to decision making
- ✓ Create a specific and measurable list of activities for 2 years to grow and track your asset management program

#### 2. [Level of Service Assessment \(Open Now!\)](#)

- ✓ Understand what levels of service are and how to measure them
- ✓ Assess your current service levels, target service levels and where there are gaps in services
- ✓ Develop options and possible costs to close service gaps
- ✓ Prepare a report for council to demonstrate level of service assessment

### **3. Risk Assessment, Manage Risks and Climate Adaptation Assessment (Coming Soon)**

- ✓ Understand how probability and consequences of failure impact project priority
- ✓ Conduct a high-level risk assessment to narrow down priority projects for five-year planning
- ✓ Learn how to purposefully manage risk to balance priorities with available budgets
- ✓ Assess your service risk from a range of climate impacts and compare adaptation options to the cost of doing nothing

### **4. Create an Asset Management Culture and Manage Your Data (Coming Soon)**

- ✓ Understand how asset management is a continuous process
- ✓ Develop a continuous improvement program for asset management and assign responsibilities
- ✓ Plan for changes in staff and responsibilities with robust documentation
- ✓ Learn what activities are critical to update periodically and generate a information management plan
- ✓ With demonstrations using free and open-source AIM Network tools, learn how to update your information and adapt to changing asset management needs

### **5. Capital Plan and Engaging Council (Risk and LoS Course Pre-Requisites) (Coming Soon)**

- ✓ Use your existing asset data and capital budgets to identify shortfalls in infrastructure investment
- ✓ Understand the differences, pros and cons of replacement, rehabilitation and renewal as infrastructure strategies
- ✓ Identify where levels of service can be adjusted to extend replacement timelines
- ✓ Understand how to develop materials for public engagement on infrastructure investment
- ✓ Balance your five-year projections with available investment and funding opportunities
- ✓ Generate a five-year capital report with defined yearly projects and identify critical finance, funding and service impacts of the decisions

Contact [info@aimnetwork.ca](mailto:info@aimnetwork.ca) for more information or [click here](#) to register.

